

Minutes
April 14, 2016

Chairman Gregory called the meeting to order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag and the Lord's Prayer.

Supervisors present were Joseph Gregory and Dean Patches. Reginald Daubert was absent. Also present was Attorney, Colleen Gallo; Engineer, Jeff Golding; and two (2) residents.

PUBLIC COMMENTS

Scott Kreiser – Mr. Kreiser is interested in a property at 29 Mountain Drive. This property is zoned R-1 and Agricultural. He was inquiring if this property would be allowed to have a commercial garage. He was told that it was not an obvious situation that would be ok'd by the zoning hearing board because of the lack of hardship.

ZONING & CODE ENFORCEMENT

The previous report was discussed. A general question was posed if locating a firm to provide evening and weekend hours would be an option.

APPROVING MINUTES

Supervisor Patches moved to approve the meeting minutes from March 10th and workshop from March 23rd. Seconded by Supervisor Gregory. All voted in favor; motion carried.

APPROVING FINANCIAL REPORT

Supervisor Gregory made a motion to approve the Financial Report for March. Seconded by Supervisor Patches. All voted in favor; motion carried.

APPROVING BILLS PAYABLE

Supervisor Patches made a motion to approve paying the bills in the amount of \$99,701.35 from the Liquid Fuels Fund, Recreation Fund, Monroe Valley Sewer Fund and the General Fund. Seconded by Supervisor Gregory. All voted in favor; motion carried.

PLANNING COMMISSION REPORT – Dean Patches

A preliminary review of a recycled plan from the 1960's took place at the meeting. There was discussion that private sewer lines cannot be shared. The need for a sidewalk ordinance was discussed.

RECREATION BOARD REPORT – Dean Patches

The Spring Fling planning is underway. Kenbrook Bible Camp is to be contacted to see if they would like to provide promotion material.

ROAD CREW / TOWNSHIP REPORT – Bryan Ziegler

Street Sweeping has occurred throughout the township. Tree trimming and road repairs continue.

Chipper – Attorney Gallo and Supervisors Patches and Gregory met with the representative for the chipper regarding the warranty and the repairs that had been required.

Lighthouse Driveway Permit Application – application was submitted to pave the front yard between two townhomes. A review letter will be provided by the engineer.

Nee-Hi Farm – a water issue has been brought to the township's attention. The water from the horse pasture has been flooding the road. The Conservation District is to be contacted.

Greble Road – there is a situation where sedimentation from upstream is causing siltation at the entrance to roadway pipe and causes flooding during extreme weather situations.

Supervisor Patches moved to authorize the engineer to apply for a permit to clean out the siltation from the creek. Seconded by Supervisor Gregory. All voted in favor; motion carried.

BUILDING REPORT – Joe Gregory

The repairs to the men's room ceiling have been completed. Painting is scheduled for tomorrow.

STORMWATER MANAGEMENT – Jeff Golding

Discussed that this is the time of year that lawns are being fertilized. A reminder was issued to read material labels to avoid over application.

The Center for Watershed Protection who is working with the LCCWA has offered their time to review any areas of stormwater concern throughout the township. A day is being scheduled to meet with them.

The Focus Group met on Thursday, April 7th and had extensive conversation about the township's revenue, stormwater related expenditures and tax base.

COMMUNICATIONS

Paula Chadwick, Captain of the Bunker Hill Fire Police sent correspondence that the fire police have been requested to attend events out of the Township. June 18th in Quentin / May 4– 7 in Jonestown / May 28th in Annville and May 30th for the Memorial Day Parade.

Supervisor Patches moved to authorize the Fire Police to help where requested. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Appalachian Conservancy is opening a grant round for 2016

Lebanon County Tax Collection Committee may be scheduling a meeting with Municipalities in May
Jeff Werner, the TCC Representative was on hand to extend an invitation

Merle Weaver and Lorraine Weaver letter requesting a release of their letter of credit

Supervisor Gregory moved to approve the release of the letter of credit pending review of the engineer. Seconded by Supervisor Patches. All voted in favor; motion carried.

PA Recreation and Park Commission requesting the Townships reconsider and continue the NLRPC.

PennDot request for municipal response to S. Lancaster Street bridge project

Supervisor Gregory moved authorize the form be completed and returned. Seconded by Supervisor Patches. All voted in favor; motion carried.

NLCA Minutes

Lebanon Daily News Proof of Publication for the 2015 Audit Report

Notice of Disaster Declaration and State Forms

Supervisor Patches moved to authorize the signing of PEMA's DAP forms. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Supervisor Gregory moved to authorize the completion of PEMA's PEPP-ACH form. Seconded by Supervisor Patches. All voted in favor; motion carried.

Supervisor Gregory moved to appoint Jennifer Harding as the Applicant Agent for the declared disaster. Seconded by Supervisor Patches. All voted in favor; motion carried.

OLD BUSINESS

Rockwood

Attorney Gallo reported that an updated agreement is being reviewed by Attorney Wolf. Supervisor Gregory will be speaking to N. Lebanon Township Supervisor Brensinger regarding the new agreement.

Park Update

Spring Fling planning is moving forward.

Supervisor Patches moved to authorize Spring Fling expenditures not to exceed \$1,500.00. Seconded by Supervisor Gregory. All voted in favor; motion carried.

The suggestion was made to hand out fliers for the Spring Fling on April 26th.

Supervisor Gregory moved to authorize the road crew to direct traffic during the election and pay them according to the handbook. Seconded by Supervisor Patches. All voted in favor; motion carried.

Old Jonestown Bridge Repair

Mr. Golding has reviewed the bridge report. The report indicates there are no changes from the last report. The scour hold should be filled. The Road Crew has completed this task. No further action is currently required.

Recreation Board Member - Tabled

Hazard Mitigation Updates

PEMA sent notification that they are in the process of releasing funds for Projects 1 and 2. Discussion was held regarding the other properties damaged by the flood but not part of the HMGP. The County is to be contacted regarding the viability of the CDBG program for flooded homes.

NEW BUSINESS

IPMC Complaints

Discussion was held that if a property is found to have potential violations to the IPMC by emergency service providers, is a written complaint needed? Attorney Gallo said that no form would be needed.

Supervisor Patches moved to authorize Light-Heigel to investigate the property in Lighthouse Harbor with potential violations. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Route 72 Creek Parcel

This parcel will need to be surveyed. Matthew & Hockley is to be contacted to inquire if they could provide an estimate for the survey work.

Pine Ridge Village

Attorney Gallo has been contacted by Red School / Berks Homes. Red School would like to transfer their Pine Ridge holdings to another of the companies called Park Side LLC. They are in the process of refinancing and this is a requirement of the bank. They will be providing the documentation. Park Side LLC is a wholly owned corporation for Pine Ridge only. They will be providing a developer's agreement and security documentation.

Truck Painting Overspray

When the road crew was painting the township trucks, there was resulting overspray that landed on employee owned vehicles.

Supervisor Patches moved to authorize the reimbursement to Jennifer Harding for the invoice to have a vehicle buffed to remove the paint, in the amount of \$140.00. Seconded by Supervisor Gregory. All voted in favor; motion carried.

First Aid & Safety Training

Attorney Gallo provide a First Aid & Safety Policy that will need to be included on the reorganization agenda each year for review.

Supervisor Patches moved to adopt the First Aid and Safety Policy. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Supervisor Patches moved to authorize \$310.00 for safety training. Seconded by Supervisor Gregory. All voted in favor; motion carried.

The policy is to be provided to employees and they will need to sign off that they received the policy.

Miller Heifer Barn

The heifer barn was constructed on a different lot then the chicken houses but they are on the same deed. Mr. Golding feels a stormwater management report will need to be submitted. A letter from Gannett Fleming will be sent to Mr. Miller and Supervisor Patches will call and speak to Mr. Miller.

Chipper

Discussed during the Township Report

Township Staffing

Supervisor Gregory moved to eliminate the clerk position. Seconded by Supervisor Patches. All voted in favor; motion carried.

Supervisor Patches moved to authorize advertising for a part-time secretary up to 20 hours a week. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Attorney's Report – Colleen Gallo

The proof of publication has been provided for the advertising of amendments to the SALDO and Chapter 18, Sewage Management.

Supervisor Gregory moved to adopt Ordinance #2016-04 amending the SALDO and Chapter 18 so the on-lot sewage management language mirrors each other. Seconded by Supervisor Patches. All voted in favor; motion carried.

Engineer's Report – Jeff Golding

Nothing to report

With no further comments or discussion, the meeting adjourned at 10:07 p.m.

Respectfully Submitted,

Jennifer Harding, Secretary