

Minutes
July 14, 2016

Chairman Gregory called the meeting to order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag and the Lord's Prayer.

Supervisors present were Joseph Gregory and Dean Patches. Reginald Daubert was absent. Also present was Attorney, Colleen Gallo; Engineer, Jeff Golding; and four (4) residents.

PUBLIC COMMENTS

A member of the audience asked what was being done about the high grass at 11 Hunter Lane. The grass hasn't been mowed since last year. The Supervisors reported that a citation has been filed with the district justice regarding this property. Supervisor Patches commented that the Board is looking for a way to move up the process so it doesn't take so long to go from notification to citation.

Rick Kreitzer, Fire Chief, Bunker Hill Fire Company – inquired if the Township has heard from the insurance company regarding who maintains the liability at the fire house if it is being used as a shelter. Neither the Township nor the Fire Company have received an update from their respective insurance agents.

NL Soccer Club – Michelle Bates requested the use of the fields for Fall Soccer. Supervisor Patches reported that the Recreation Board was in favor of the fields being used for soccer. Ms. Bates will provide the Township with a certificate of insurance.

Supervisor Patches moved to grant the NL Soccer Club use of the fields Monday through Thursday evenings and Saturday mornings from Labor Day through the end of October. Seconded by Supervisor Gregory. All voted in favor; motion carried.

APPROVING MINUTES

Supervisor Patches moved to approve the meeting minutes from June 9th and June 22nd. Seconded by Supervisor Gregory. All voted in favor; motion carried.

ZONING & CODE ENFORCEMENT

The code and zoning report was reviewed. Ed Wenger is to be asked as to the status of the deck on Cranberry Court which is not on the list for review.

APPROVING FINANCIAL REPORT

Supervisor Gregory made a motion to approve the Financial Report for June. Seconded by Supervisor Patches. All voted in favor; motion carried.

APPROVING BILLS PAYABLE

Supervisor Patches made a motion to approve paying the bills in the amount of \$99,822.97 from the Liquid Fuels Fund, Recreation Fund, Monroe Valley Sewer Fund and the General Fund. Seconded by Supervisor Gregory. All voted in favor; motion carried.

PLANNING COMMISSION REPORT – Dean Patches

An overview of the July 7th meeting was provided. Discussion was held regarding the installation of the Stop Bars adjacent to SR 22. Review has begun on Sidewalk Maintenance Ordinances, Amusement Ordinances and Subdivision and Land Development. The next ordinance workshop and planning commission meeting will focus on stormwater.

TOWNSHIP REPORT – Bryan Ziegler

Several culverts have been replaced and the shoulders were repaired on Old Route 22; line painting has been completed; Quarry Road has had base repair and trees removed. Mowing continues; pothole repair is ongoing; Mr. Ziegler met with an engineer from LTAP to discuss trees hindering sight distance on Kenbrook and Troy.

Supervisor Patches moved to authorize Atty. Gallo to start the process for tree removal at the intersection of Kenbrook Road and Troy Avenue. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Prepping of Moore Road for paving next year continues. The Road Foreman will be scheduling a meeting with the Fire Company to discuss widening Moore Road.

RECREATION BOARD REPORT – Dean Patches

The Recreation Board met Monday in the park. The request from the Soccer league had been discussed. The Recreation Board is opposed to the permanent placement of a batting cage with telephone poles. They would like to provide input when the request is made to install the batting cage. Supervisor Gregory will be checking with the electrician as to the status of the electric installation in the park.

Supervisor Patches announced that the road crew has met their budget for the year. The road crew will however continue working and focus on storm water improvements.

BUILDING REPORT – Joe Gregory

Repairs have been made to the spouting outside the furnace room.

STORMWATER MANAGEMENT – Jeff Golding

The Township's MS4 permit is set to expire on March 16, 2018. New requirements are being posted by the state. The Township will need to submit a Notice of Intent to DEP by September 16, 2017. Handouts from the Chesapeake Bay Foundation and the Lancaster County Conservation District were presented and copies are to be obtained for handouts in the office.

Discussion was held that a letter is to be prepared to the NLYAA notifying them that the NL Soccer League has been granted field time and that there will be no permanent installation of a batting cage.

COMMUNICATIONS

County GIS Office sent notification that the new GIS cut will include two uses – one for the township and one for the Bunker Hill Fire Company.

Comcast notification of a channel expansion

Auditor General report on the Bunker Hill Fire Company's Fireman's Relief Association Audit Report.

Senator Folmer responded to the Supervisors request that future RTK law changes do not become too expensive to administer.

PEMA notification of Project 1 HMGP funds.

Northern Lebanon County Authority – May Minutes

Jon Fitzkee from Lebanon County Planning sent notification that the County's Liquid Fuel Funding is again being made available to municipalities.

OLD BUSINESS

Rockwood

The Attorneys have reviewed the agreement and no problems have been found. Statements will be provided on the escrow account for Swatara's auditors. NLTMA will be verifying with the PUC that there will not be a need to establish Swatara as a bulk customer.

Bandit Chipper

The repaired machine has been returned to the township and is working well. This item is to be removed from the agenda.

Road Safety – tabled

Recreation Board Member – the opening on the Recreation Board was advertised to those in attendance.

SR 72 Creek Parcel - tabled

Miller Heifer Barn

Mr. Golding reported that all concerns have been met. Mr. Miller had provided a copy of his NRCS stormwater plan and was found to be appropriate. Mr. Golding will perform a site visit. This item is to be removed from the agenda.

EMA Call Boxes

Supervisor Patches asked Chief Kreitzer if they could schedule a time to sit down and discuss the ambulance call boxes? A time will be scheduled to review the proposed changes. Chief Kreitzer notified the Supervisors that Fire Call Boxes that were updated and submitted in December of 2015 have not been updated in the County's system. Lebanon EMA is still working with the out of date call boxes. The Supervisors will be sending a letter to the County Commissioners.

Security Fixtures – Vandalism and Theft

A solar camera system has been priced but found to be cost prohibitive. Once electricity is installed in the park. Chief Kreitzer offered his assistance having experience with security systems through his work experience.

NEW BUSINESS

Touch a Truck

The last NLRPC Touch a Truck event will be held on October 1st from 12:00 – 3:00 p.m. The township will participate by sending vehicles.

Personnel Handbook

Two changes were made and provided to the Supervisors for consideration.

Supervisor Patches moved to adopt the latest revision to the personnel handbook which clarifies the employees time to be used in the event the disability coverage is authorized by the Supervisors and adding consistency to the record retention policy. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Resolution #2016-02

The Supervisors took verbal action appointing Chris Miller and Brad Douple of BCI as additional code enforcement for the IPMC and Zoning Officer. This is Resolution is ratifying that verbal motion.

Supervisor Gregory moved to adopt Resolution #2016-02 ratifying the appointment of BCI. seconded by Supervisor Patches. All voted in favor; motion carried.

NL Soccer League – addressed under Public Comments.

Reed High Bond Release Request

Supervisor Patches moved to grant the request to release the High bond in the amount of \$41,000. The property owner is to be notified that in the event their plans change, they would need to submit the necessary land development plans required at that time. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Dale Snader Bond Release Request

Supervisor Patches moved to grant the request to release the Snader bond in the amount of \$4,400 with Fulton Bank. The property owner is to be notified that in the event their plans change, they would need to submit the necessary land development plans required at that time. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Supervisor Patches commented that while on the subject of bonding, he is currently checking on his own bond. He has not heard from the bank since it changed hands and thought that he should have heard from them regarding his bond renewal.

BCi Contract

BCi has provided a contract for consideration. For calls, BCi charges \$55.00 a call plus mileage. Holidays are \$110. The contract will automatically renew each year or cancellation can take place with thirty-day notice.

Supervisor Patches moved to authorize signing the BCi contract. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Sewage Enforcement Update

A verbal report was relayed from Larson Design Group who has begun the investigation into 10-12 Creek Lane. Discussion was held that BCi should also investigate this property due to the nature of reported recent flooding that has taken place in the crawl space of this home, since mold is a serious concern. A neighbor was on hand and requested that the creek be tested upstream and downstream to ensure that there is no contamination to the creek.

Township Personnel

Supervisor Patches moved to ratify the decision to hire a part-time secretary, Mickey Gartlan. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Attorney's Report – Colleen Gallo

Nothing further to report.

Engineer's Report – Jeff Golding

Nothing further to report.

Two residents inquired as to the status of the dogs being kept at the intersection of Old Route 22 and SR 22. The Humane Society is notified after each call of inquiry. The Humane Society ascertains that there are no violations but they are monitoring the situation.

Jeff Waltermeyer inquired if Zion Lutheran had been in contact about sign requirements.

With no further comment or discussion, the meeting adjourned at 8:09 p.m.

Respectfully Submitted,

Jennifer Harding, Secretary