

Minutes
August 11, 2016

Chairman Gregory called the meeting to order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag and the Lord's Prayer.

Supervisors present were Joseph Gregory and Dean Patches. Reginald Daubert was absent. Also present was Attorney, Colleen Gallo; Engineer, Jeff Golding; and three (3) residents.

PUBLIC COMMENTS

Dale Hoover – Farmland Preservation Board. Mr. Hoover was on-hand to “thank” the Township for the continued support to Farmland Preservation. The State matches donations at a rate of \$1.39 per \$1.00. Swatara Township has 653 acres of preserved land.

ZONING & CODE ENFORCEMENT

The code and zoning report was reviewed. Discussion was held regarding options to get properties mowed and to pursue property owners.

STATE POLICE – JONESTOWN BARRACKS

Notification was received that tomorrow, August 12, 2016 was the day that Sgt. Tice, commander of the Jonestown Barracks, was retiring. The Supervisors were sorry to see him leave.

APPROVING MINUTES

Supervisor Gregory moved to approve the meeting minutes from July 14th and July 27th workshop. Seconded by Supervisor Patches. All voted in favor; motion carried.

APPROVING FINANCIAL REPORT

A report was provided that the General Fund checking account has not been reconciled due to an error on the statement. A check has been deducted twice from the account by the bank. PLGIT is working to correct the error and it should be rectified in about a week.

Supervisor Gregory made a motion to approve the Financial Report for July. Seconded by Supervisor Patches. All voted in favor; motion carried.

APPROVING BILLS PAYABLE

An explanation was provided to the nature of the two reimbursements to employees. One was reimbursed because a company has an account for the township in their system but could not access it due to inactivity. The employee paid for the item. The second was to pay for the purchase of shop towels because the vendor would not bill the township. The Supervisors would like the township to find another option for the purchase of shop towels. Discussion was also held about the information provided on the Eagle Rental invoices.

Supervisor Patches made a motion to approve paying the bills in the amount of \$83,283.28 from the Liquid Fuels Fund, Recreation Fund, M / R Sewer Fund and the General Fund. Seconded by Supervisor Gregory. All voted in favor; motion carried.

PLANNING COMMISSION REPORT – Dean Patches

An overview of the August 4th meeting was provided. Sample amusement ordinances were reviewed and direction was given for the creation of an ordinance for the Township. The Jonestown Borough's sidewalk ordinance is to be forwarded to the township's engineer for compliance review with the SALDO. The Schneck plans will be addressed at the September meeting due to the plan arriving after the required submittal deadline. Jeff Golding will be attending the September Planning Commission meeting to provide.

RECREATION BOARD REPORT – No August Meeting

TOWNSHIP REPORT – Tony Oxenreider

Moore Road has had a culvert repaired, the trees have been trimmed; Queen Street has been repaired; a culvert pipe on Stoner Road has been replaced; truck maintenance has been performed. It has been confirmed that Lane signs around the Township are missing.

Supervisor Patches moved to authorize the replacement of the lane signs at a price not to exceed \$1,200 for the supplies. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Discussion was held that a water problem on Quarry Road in the vicinity of 1986 Quarry Road. The property owner adjacent to this area is agreeable if the township would have to enter onto his property. Attorney Gallo advised that a "permission slip" is to be prepared to request authorization to enter on private property if needed.

Supervisor Patches moved to authorize the installation of two trench drains with a price not to exceed \$3,500. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Mr. Oxenreider also reported that the township has trimmed the brush off the wires on Moore Road.

BUILDING REPORT – Joe Gregory

Discussion was held that modifications to the railing in the hallway are needed before the election and the possible addition of a gate at the top of the stairs. Attorney Gallo also noted that the agreement of Sale for the Old Rt 22 property is set to expire in November and that arrangements may need to be made for an extension.

STORMWATER MANAGEMENT – Jeff Golding

The Lebanon County Clean Water Alliance held a webinar on Wednesday, August 10th to explain the BayFAST program and how the work of the alliance is being integrated into the program. Mr. Golding explained that this program is being utilized by DEP and EPA as a standard for MS4 project evaluation.

COMMUNICATIONS

ACE of Lebanon sent a letter notifying the Township that two of the ACE Board members have been removed from the internal grievance regarding the June music fest.

N. Lebanon Township notification of delinquent sewer payments.

Lebanon County Commissioners resolution of a countywide burn ban.

NLCA – June Meeting

FEMA notice of receipt of Letter of Support for the Bunker Hill Fire Company grant application.

Pennsylvania Retirement Commission notification of a Pension Distress Level of 0.

OLD BUSINESS

Rockwood

The Attorneys are finalizing the agreement.

Road Safety – tabled

Recreation Board Member – tabled

SR 72 Creek Parcel - tabled

EMA Call Boxes

A letter was sent to the County Commissioners but no response has been received to date.

Security Fixtures – Vandalism and Theft

The road crew is to find a location for a camera.

Comcast Audit as presented by Colleen Gallo
No irregularities were found with the records.

NEW BUSINESS

Light Street Bridge Engineering Design

Supervisor Patches moved to authorize Gannett Fleming to proceed with a bridge study and submit the appropriate permits with DEP, based upon the findings from the study. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Zion Lutheran Church Sign Permit

Supervisor Patches moved to waive the zoning fee for the church sign permit application. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Safety Policy Update

Supervisor Patches moved to authorize working with Mark Miller with a cost not to exceed \$300.00 to update the safety policy. Seconded by Supervisor Gregory. All voted in favor; motion carried.

2017 Pension MMO

Supervisor Gregory moved to acknowledge receipt of the 2017 MMO with a cost of \$18,478.00. Seconded by Supervisor Patches. All voted in favor; motion carried.

2017 Materials Bid Packet

Supervisor Patches moved to authorize the staff to prepare the Materials Bid Packet. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Pending Legislation

Discussion was held on two matters of pending legislation in Harrisburg:

- 1) HB 1155 would mandate that Township Agendas are posted on-line 24 hours prior to a meeting and no financial decisions could be made on items not included on the agenda. The Township is opposed to this legislation since it would limit the ability adequately and efficiently address resident concerns presented during the Public Comment portion of the meeting.
- 2) It was reported that discussion has again begun on possible legislation that would mandate municipalities pay for State Police Coverage. The Township would be opposed to this legislation because the State Police does not enforce township ordinances and the residents are already paying taxes to the State which fund the State Police.

Supervisor Patches moved to authorize the township to send letters opposing these issues to Rep. Diamond and Senator Folmer. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Attorney Gallo reported that Second Class Township's are now permitted by State Law to impose Stormwater impact Fees.

Office Equipment

Supervisor Patches moved to authorize the purchase of a computer, desk printer and high end printer to replace the copier at a price not to exceed \$6,000.00. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Attorney's Report – Colleen Gallo

70 Mowery Road has not complied with the on-lot pumping requirements from 2015. This property is currently listed for sale and the Township was advised to notify the selling agent that the property will need to comply with the pumping requirements.

Engineer's Report – Jeff Golding

100 Old Jonestown Road has had a stormwater inspection. A catch basin has been installed instead of the manhole and this change was acceptable. An stormwater inspection in Pine Ridge is scheduled for tomorrow. Mr. Golding has also been contacted with prospective buyers of land on Moore Road and the various requirements were discussed.

Supervisor Patches has been in conversation with the Director of the Lebanon County Conservation District. The District only inspects properties when a formal E & S plan has been submitted, on disturbances of one acre or more. All other E & S inspections take place once a complaint has been received.

Supervisor Patches moved to adjourned the meeting at 8:39 p.m. Seconded by Supervisor Gregory. All voted in favor; motion carried.

Respectfully Submitted,

Jennifer Harding, Secretary