

Minutes  
November 8, 2018

Chairman Kreitzer called the meeting to order at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag and the Lord's Prayer.

Supervisors present were Richard Kreitzer, Dean Patches and Reginald Daubert. Also, in attendance were Attorney, Colleen Gallo; Engineers, Jeff Golding and Joseph Strauch; and two (2) residents.

**PUBLIC COMMENTS**

Melissa Auman – 414 N. Lancaster Street, showed photos of the most recent rain event and impact on her yard. Mr. Golding explained that the retention pond was inspected and was built per the design parameters on the subdivision plan. The property owner at 225 Lighthouse Drive had met with the Supervisors earlier this evening and explained his responsibilities to maintain the structure which he has been doing. Mr. Golding also showed the contour lines on the GIS mapping to explain the flow of water at Lancaster Street. Ms. Auman commented that the stormwater facilities were acting as funnel being directed to her yard. Ms. Auman inquired as to what her next step should be. Ms. Gallo explained that the Supervisors cannot give legal advice and suggested she contact her attorney.

Dean Patches – 136 Horst Drive, requested that the Township inspect the Horst Drive culvert which has not been cleaned out in many years. The water is backing up into his field from the road.

**Bid Opening – Materials**

The bid had been appropriately advertised. One company submitted documentation.

**Pennsy Supply**

Qty / Tons	Item	P/U Price	Total	Delivered	Total
20	Cold Patch	135.00	2,700.00	142.04	2,840.80
100	25 mm	56.37	5,637.00	63.41	6,341.00
300	19 mm	59.64	17,892.00	66.68	20,004.00
50	9.5 mm	67.25	3,362.50	74.29	3,714.50
700	Anti-Skid AS3	13.03	9,121.00	18.12	12,684.00
400	PA 2A	10.08	4,032.00	15.17	6,068.00
100	AASHTO #1	13.02	1,302.00	18.11	1,811.00
100	AASHTO #3	13.02	1,302.00	18.11	1,811.00
25	AASHTO #10	13.91	347.75	19.00	475.00
200	AASHTO #57	13.02	2,604.00	18.11	3,622.00
20	R-6	17.85	357.00	27.94	558.80

Supervisor Patches moved to accept the bid from Pennsy Supply for Materials pending the review of the documents by the Township's Solicitor. Seconded by Supervisor Daubert. All voted in favor; motion carried.

#### Code/Zoning Report

Light-Heigel reported that the fence on Arrow Court has been repaired. The list of permits issued were reviewed. Notice of Violations which have been rejected are deemed served. Those unclaimed must be served.

#### MINUTES

Mr. Gregory pointed out an error in the minutes. In the Cindy Drive section, it should be resident, not township.

Supervisor Patches moved to approve the meeting minutes from October 11<sup>th</sup> and workshop minutes from October 24, 2018. Seconded by Supervisor Daubert. All voted in favor; motion carried.

#### FINANCIAL REPORT

Supervisor Daubert moved to accept the October financial report. Seconded by Supervisor Patches. All voted in favor; motion carried.

#### BILLS PAYABLE

Supervisor Daubert moved to pay the bills totaling \$178,134.78 from the Liquid Fuels, Recreation and General Funds. Seconded by Supervisor Patches. All voted in favor; motion carried.

#### PLANNING COMMISSION – No Meeting

#### RECREATION BOARD – Rick Kreitzer

A quorum was not present. Those present agreed that next year they would like to have a fall event with a shorter duration. They will be checking with the school to avoid conflicting with Homecoming. The Recreation Board meetings will stay on the first Monday. The memorials for the Light's will be project for next year. This year's fall event went very well.

#### TOWNSHIP REPORT

The road crew has been repairing trucks, trimming trees, storm damage is being addressed. Old State Road is nearly finished and they will begin work on Hain Avenue. The road crew performed maintenance on the pipe on Old Jonestown Road. Discussion was held about which roads will be paved next year. Swatara Road and Birch Street and possibly all of Bunker Hill are being considered.

#### STORMWATER REPORT – Tabled

## COMMUNICATIONS

The Bunker Hill Fire Company will be hosting a Chicken and Waffle dinner on 11/10/2018

The Bunker Hill Fire Company will be hosting breakfast with Santa on 11/24/2018

Lebanon County Assessment sent the revised property assessment amount for 2019.

JB Environmental sent a letter for consideration as SEO in 2019.

NLTMA sent notification of two delinquent properties in Rockwood.

Discussion was held if these properties had been sent a notice to connect. The NLTMA is to be contacted to see how far in arrears these properties are.

Lebanon County Controller sent a copy of DJ Wolfe's audit report.

NLCA minutes from September 2018

Lebanon Daily News Proof of Publication for the 2019 Budget

Lebanon Daily News Proof of Publication for the UCC Appeals Board Hearing.

Discussion was held regarding how driveway permits on State Roads should be handled. Ms. Gallo will be checking the code to see if there would be any conflicts. Mr. Golding will be contacting Mr. Steckbeck to discuss Access Management Ordinances.

## OLD BUSINESS

4 Elderberry Lane

A hearing will be held on November 19<sup>th</sup> to present legal fees.

Recreation Board Vacancy

Supervisor Kreitzer moved to appoint Antoinette Houser to the Recreation Board to fulfill the term vacated by Dawn Wunderlich which is set to expire in 2022.

Two members of the Board have not been attending regularly. Mr. Gregory commented that Missy Adams will be stepping down. The Supervisors will be making contact with the two members to see if they would like to remain on the Recreation Board.

Stoner Road Bridge

Weather permitting, construction will be completed tomorrow. A second payment request has been received and reviewed by Mr. Golding.

Supervisor Patches moved to authorize payment in the amount of \$13,893.75 to CMS.

Seconded by Supervisor Daubert. All voted in favor; motion carried.

N. Lancaster Street Bridge

DEP has come back with additional requirements which are proving to be onerous. CMS will be submitting a revised plan which would eliminate the grout bags. The stream will need to be dammed and pumped. Once the plan is received the engineer will go back to DEP to complete the permit application with a new narrative.

Driveway Permits

302 and 304 S. Mill Street have requested permission to establish off street parking in their front

yards.

Supervisor Kreitzer moved to approve both permit applications. Seconded by Supervisor Patches. All voted in favor; motion carries.

#### NLCA Board Vacancy

Supervisor Kreitzer moved to appoint Ronald Sutton to complete the term vacated by Gale Senseman which will end in 2021. The motion passed with Supervisors Kreitzer and Daubert voting yes and Supervisor Patches voting no.

#### 2019 Budget

The budget was advertised and has been posted. There is no tax increase proposed.

Supervisor Patches moved approve the 2019 budget. Seconded by Supervisor Daubert. All voted in favor; motion carried.

#### NEW BUSINESS

##### 2019 Tax Collection - Tabled

##### 1700 Hain Avenue Non-Building Declaration

Supervisor Patches moved to sign the non-building declaration for the 1700 Hain Avenue. Seconded by Supervisor Kreitzer. All voted in favor; motion carried.

##### Humane Society Annual Donation

Supervisor Patches moved to authorize the requested donation of \$150 to the Lebanon County Humane Society. Seconded by Supervisor Daubert. All voted in favor; motion carried.

##### Pension Investment Policy Statement

Supervisor Kreitzer moved to authorize the signing of the Pension Investment Policy Statement. Seconded by Supervisor Patches. All voted in favor; motion carried.

##### Attorney's Report – Colleen Gallo

The Kreiser Zoning Hearing Appeal decision was received for the Court of Common Pleas which reversed the decision of the Zoning Hearing Board and denied Mr. Kreiser's petition.

##### Engineer's Report – Nothing further to report.

Supervisor Kreitzer reminding everyone that the next meeting will be held on Tuesday, December 11<sup>th</sup>, at 7:00 p.m...

Supervisor Kreitzer had been contacted by Wes Hollinger of Kristy's Learning Center, to request permission to close Moore Road on Friday, November 16<sup>th</sup> in order to make is water connection. He will make sure that there is no disruption to school buses and emergency services.

Supervisor Kreitzer moved to allow the closure of Moore Road on Friday, November 16<sup>th</sup> for four to five hours. Seconded by Supervisor Patches. All voted in favor; motion carried.

Adjournment

Supervisor Patches moved to adjourn the meeting at 8:26 p.m. Seconded by Supervisor Daubert. All voted in favor; motion carried.

Respectfully Submitted,

Jennifer Harding