

Minutes  
July 8, 2021

Chairman Kreitzer called the meeting to order at 7:00 p.m.

Supervisors in attendance were Bill Bering, Jr., Richard Kreitzer and Dean Patches was absent. Also in attendance were Attorney, Colleen Gallo; Engineer, Brent Ramsey and four (4) residents.

Public Comments – None

Zoning and Code Enforcement

Code violation and zoning permit information was provided to the Supervisors. Two zoning permits were issued in June, both for sheds. Light-Heigel provided a report on property maintenance issues. Four properties that have met compliance standards, will be removed from the list. Ms. Gallo will speak to Mr. Sowers regarding the status of 245 Old Route 22 to see if she is needed to intervene. A report was received of fire works being set off on Township property over the holiday weekend. The person with the fire works was identified. A letter will be sent letting them know that the Township does not condone fireworks on its properties and this property does not meet the 150' setback required for fireworks displays.

Meeting Minutes

Supervisor Bering moved to approve the June 10<sup>th</sup> Meeting Minutes. Seconded by Supervisor Patches. All voted in favor; motion carried.

June 2021 Financial Reports

Not all bank statements have been received. The June statements from First Citizens, Fulton and the JBT CD's will be included on the July Financial report.

Supervisor Patches moved to approve the financial reports. Seconded by Supervisor Bering. All voted in favor; motion carried.

Bills Payable

Supervisor Patches moved to approve the bills payable list totaling \$90,869.02 from the Liquid Fuels, Monroe Valley Sewer and General Funds. Seconded by Supervisor Bering. All voted in favor; motion carried.

Planning Commission – Dean Patches

John Light Poultry plan as met all requirements and bonding can be released by Reilly Wolfson. Gary Marks Lot Addition Plan received a clean letter and Planning Commission is recommending the plans be signed and approved. The next meeting will entail solar farms and cube warehousing. Mr. Patches is recommending the Supervisors consider updating the Comprehensive Plan during budget discussions. Prices will be solicited for the budget meetings.

Recreation Board Report – meets Monday, July 12th

Township Report – Kirk Artz

In June the road crew cleaned inlets and culverts, fixed potholes, trimmed trees, mowed, worked on pipe crossings, paved Cemetery Road and Troy Avenue and replaced the Darkes Road culvert.

Tires are needed for the skid loader. Prices were obtained by Mr. Artz. Jonestown Ag had the lowest price of \$210 per tire.

Supervisor Kreitzer moved to authorize up to \$1,000 for skid loader tires from Jonestown Ag Supply. Seconded by Supervisor Patches. All voted in favor; motion carried.

#### Ratify equipment rentals

Supervisor Patches moved to ratify the rental of equipment by the road crew. \$2,000.00 + trucking for a John Deere excavator and \$2,400 + trucking for a boom mower. Seconded by Supervisor Bering. All voted in favor; motion carried.

#### Communications

Foster & Foster provided the Actuarial Valuation Report for the Township's Pension Plan Commonwealth of Pennsylvania provided notification that the ARPA funds in the amount of \$252,619.14 are being transferred to the Township.

Northern Lebanon County Authority minutes from May 25, 2021.

Life Lion EMS Monthly Report for June 2021

Boyer & Ritter provided the Audit for the Lebanon County Tax Collection Committee.

#### Stormwater

The Small Project Stormwater Permit Application will be discussed at the July 28<sup>th</sup> workshop.

#### **OLD BUSINESS**

Mill Street Heights Basin Project – Brent Ramsey

The project has been completed. Mr. Ramsey will be preparing the final paperwork authorizing payment #4. This item will be removed from the agenda.

Mill Street Heights Swale Project – Brent Ramsey

To be discussed at the July 28<sup>th</sup> workshop.

Darkes Road Pipe Replacement Project

The project has been completed. This item will be removed from the agenda.

#### Police Coverage

Cleona Borough has provided a six-month agreement for police coverage. 20 hours a month at \$90 per hour per officer.

Supervisor Patches moved to authorize Atty. Gallo to prepare the necessary Resolution to accept the contract. Seconded by Supervisor Bering. All voted in favor; motion carried.

Edwin and Mary Kohr – 56 Shirksville Road

Mr. Ramsey had performed a site inspection. He found nothing the Township could do to affect the Kohr's stormwater issues.

#### **NEW BUSINESS**

John Light Poultry

All requirements have been met.

Supervisor Kreitzer moved to authorize the release of Mr. Light's bond. Seconded by Supervisor Patches. All voted in favor; motion carried.

Gary and Patricia Marks Lot Addition Plan

Gannett Fleming has issued a clean letter and the Planning Commission recommended approval.

Supervisor Patches moved to approve and sign the Gary and Patricia Marks Lot Addition Plan. Seconded by Supervisor Bering. All voted in favor; motion carried.

Cemetery Road Petition – Dawn and Brian Smoot

Mrs. Smoot thanked Supervisor Patches for visiting the site to see what their concerns are. The northside of Cemetery Road is in need of drainage work. It was also requested that the portion of Cemetery Road that is not paved but services driveways, be considered for paving. The Conservation District will be contacted for information on the low volume road program. The Smoots also requested their address be changed to allow for the mailbox to be placed near their driveway as opposed to be on the southside of the road. The Township will submit the necessary information to change the address.

2021 Line Painting Estimates – Kirk Artz

Mr. Artz received three quotes for line painting, paint and beads; 56,867 LF 4” Double Yellow and 88,812 LF 4” White lines.

Berks Traffic	\$10,918.00
Alpha Space Control Co., Inc.	\$12,500.98
DeAngelo Consulting Services	\$14,988.40

Supervisor Patches moved to accept the quote from Berks Traffic in the amount of \$10,918.00 for line painting. Seconded by Supervisor Bering. All voted in favor; motion carried.

Township Comprehensive Plan

Discussed under Planning Commission report.

PSATS Educational Events

Supervisor Patches moved to authorize up to \$1,000.00 for Staff and Supervisors to attend PSATS Fall Form, Labor Management Institute, Lebanon County Convention / PSATS Business Meeting, PAAZO Fall Seminar and the Emergency Management Fall Exercise. Seconded by Supervisor Kreitzer. All voted in favor; motion carried.

Attorney’s Report – Atty. Gallo

A question was asked what the Fire Company’s liability would be to allow people performing community service obligations to work at the fire company. It was recommended the Workers’ Compensation carrier be contacted for their input.

There has been a change in the Sunshine Law, effective August 29, 2021, which requires Township’s to post their agenda with all items included they are planning to take action on. This will be effective for any advertised meeting. Any new items not included on the posted agenda can only be voted on if a majority of the Supervisors vote to take action.

Engineer’s Report – Nothing further to report.

Supervisor Patches announced that a candidate has been found for the Assistant Secretary position, Patricia Harris. In order for Ms. Harris to begin work prior to the next Township meeting the Supervisors took the following action:

Supervisor Bering moved to hire Trish Harris for 20 hours a week, contingent on the applicant meeting all hiring requirements. Seconded by Supervisor Patches. All voted in favor; motion carried.

Adjournment

With no further action or discussion, the meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Jennifer Harding