

Minutes
September 9, 2021

Supervisor Kreitzer called the meeting to order at 7:00 p.m.

Supervisors in attendance were Bill Bering, Jr., Richard Kreitzer and Dean Patches. Also in attendance were Attorney, Colleen Gallo; Engineers, Brent Ramsey and Pujith Pamulapatii and four (4) residents.

Public Comments

Becky Diaz – 7 Oldfield Avenue, President Woodcrest Heights HOA

Ms. Diaz expressed concerns about the pending project proposed by Woodcrest Developers that is to take place in the swale between Oldfield and Crosswinds Avenues. The developer has indicated that if the fences which are outside the easement, are not removed, the work will not be completed. Alternate construction methods were discussed. Although, the Township has no jurisdiction in this swale since it is privately owned. The Supervisors will be sending a letter to the developer offering input. The Conservation District will also be

Zoning and Code Enforcement

Code violation and zoning permit information was provided to the Supervisors. Five zoning permits were issued in August. Light-Heigel provided a report on property maintenance issues. Atty. Gallo is working with a number of property owners to encourage compliance.

Meeting Minutes

Supervisor Patches moved to approve the August 12th Meeting Minutes and August 25th Workshop and Budget Workshop Minutes. Seconded by Supervisor Bering. All voted in favor; motion carried.

August 2021 Financial Reports

The August bank statements for the CDAR's account are not yet available, account information will be provided at the next meeting.

Supervisor Bering moved to approve the financial reports. Seconded by Supervisor Patches. All voted in favor; motion carried.

Bills Payable

Supervisor Bering moved to approve the bills payable list totaling \$78,202.08 from the M/R Sewer and General Funds. Seconded by Supervisor Patches. All voted in favor; motion carried.

Planning Commission – Dean Patches

The Planning Commission is currently discussing a definition for high cube warehouses; and commercial solar arrays. The Planning Commission will be focusing on a review of the stand-alone ordinances looking for outdated or conflicting sections.

Recreation Board Report – Scheduled to meet September 13th.

Township Report – Kirk Artz

In August the road crew cleaned inlets and culverts, cleaned up storm damage, mowed the park, fixed pipe crossings, and worked in the park. They plan to replace culvert pipes, patch roads, mow the park and trim trees. A request was made for school bus signs on Quarry Road.

Stormwater – Brent Ramsey

There will be further discussion regarding a ten-year stormwater plan. Supervisor Patches expressed interest in establishing a shovel ready project should the Township not obtain a MS4 Waiver in the next round of permitting.

Communications

Life Lion EMS Report for August 2021

Pennsylvania State Historic Preservation Office provided notice of a virtual meeting for nominations to the National Register of Historic Places.

NLCA Minutes from July 27, 2021

Life Lion EMS Report for July 2021

Pennsylvania Department of Community and Economic Development provided our Recipient Number for the American Rescue Plan Act of 2021.

LebLegal Proof of Publication to the Lebanon Daily News for the September and October Budget Meetings.

OLD BUSINESS

Mill Street Heights Swale Project – Tabled

Woodcrest Heights Bond Reduction

Mr. Ramsey performed an inspection and will be providing a comment letter to Woodcrest Developers.

Planning Commission Vacancy – Term Expiring 2023

The Planning Commission recommended keeping a five-member board but adding an alternate. Atty. Gallo will be reviewing the Resolution.

Supervisor Patches moved to appoint Brian Vrogavich to fill the vacancy with a term to expire in 2023. Seconded by Supervisor Bering. All voted in favor; motion carried.

NEW BUSINESS

2022 Pension Minimum Municipal Obligation

The MMO for 2022 was presented. The Township will be responsible to contribute \$9,329 to the 2022 Pension Contribution.

Inwood Bridge Park Maintenance

Lebanon County has asked if the Township would be interested in mowing the park with the old Inwood Bridge. Kirk Artz had been to the park to assess the maintenance needs of the park. Due to the number of projects scheduled for the Township in 2022, there may be manpower issues. The County will be contacted and notified that if they cannot find another interested party, the Township may reconsider at a later date.

Pine Ridge Village Dedication Request – Gary McEwen, Berks Homes

Mr. McEwen was on hand to discuss the completion of the outstanding list of items and the dedication process. Atty. Gallo will be working with Atty. Colby regarding the dedication documents.

Supervisor Patches moved to proceed with the deed of dedication upon confirmation from the Engineer of full compliance. Seconded by Supervisor Bering. All voted in favor; motion carried.

Rockwood Delinquent Sewer Accounts

Atty. Gallo reported on the status of the bankruptcy proceeding of the property owner of 56 Washington Avenue. This property is in arrears for their sewer bill. The last bankruptcy was discharged January 2020.

Supervisor Kreitzer moved to pursue a municipal lien for the delinquent sewer account. Seconded by Supervisor Patches. All voted in favor; motion carried.

CoStars Materials

Supervisor Patches moved to continue to purchase aggregate and paving through the CoStars contract through the end of the year. Seconded by Supervisor Bering. All voted in favor; motion carried.

Misty Glen Bond Release Request

The request was received the day before the meeting. Mr. Ramsey will be scheduling an inspection.

Supervisor Kreitzer announced that the next chicken bar-b-que of the Bunker Hill Fire Company will be held on Saturday, September 11th. The October bar-b-que will be a joint fund raiser with the NL Band.

Attorney's Report – Nothing further to report.

Engineer's Report – Nothing further to report.

Adjournment into Executive Session

Supervisor Bering moved to adjourn the meeting into Executive Session to discuss matters of potential litigation at 7:56 p.m. Seconded by Supervisor Patches. All voted in favor; motion carried.

The Executive Session adjourned at 8:10 p.m.

Respectfully Submitted,

Jennifer Harding