

Minutes
January 13, 2022

Chairman Kreitzer called the virtual meeting on GoToMeeting to order at 7:00 p.m.

Supervisors in attendance were Bill Bering, Jr., Richard Kreitzer and Dean Patches. Also in attendance were Attorney, Colleen Gallo, Engineer, Brent Ramsey; and ten (10) residents.

Public Comments

Jeff Werner – 897 N Lancaster Street – questioned the agenda listing an executive session. His concern that any reference to potential litigation would be costly for the township. Ms. Gallo explained that the item referenced on the agenda is an ongoing issue that she provides updates when available.

Zoning / Code Enforcement

Two zoning permits were issued in December. One new property maintenance issue was brought to the attention of the Township. Six property maintenance issues have been brought into compliance.

7 Elm Street – Is being monitored.

56 Monroe Avenue – Corrected to 35 Monroe Avenue. The property owner has requested an extension for the clean up of the property.

Supervisor Patches moved to grant an extension until April 13, 2022 when Light-Hegel will next inspect the property. Seconded by Supervisor Bering. All voted in favor; motion carried.

Meeting Minutes

Supervisor Bering moved to approve the December 9th Meeting Minutes, December 22nd Workshop Minutes and January 3rd Reorganization Minutes. Seconded by Supervisor Patches. All voted in favor; motion carried.

December 2021 Financial Reports

Supervisor Bering moved to approve the December 2021 financial reports. Seconded by Supervisor Patches. All voted in favor; motion carried.

Bills Payable

Supervisor Patches moved to approve the bills payable list totaling \$112,731.93 from the Monroe Valley Sewer Fund and General Fund. Seconded by Supervisor Bering. All voted in favor; motion carried.

Planning Commission – No meeting was held.

Recreation Board Report – Trish Harris

Ms. Harris provided an overview of the meeting. The Recreation Board has reorganized with Antoinette Houser being appointed Chairperson, Michael Smith, Vice-Chair and Trish Harris, Secretary. The music festival has been scheduled for August 27th from 4-8pm. The DCNR grant will be submitted in 2023.

The paving of the walking trail was discussed. Mr. Artz presented prices from three vendors. Based upon the prices, bidding will be required.

Supervisor Patches moved to authorize the advertising and preparation of a bid packet.

Discussion continued and it was determined that Mr. Artz should meet with the vendors on site to determine if only parts of the trail need to be paved.

Due to a lack of second, Supervisor Patches withdrew his motion.

Fire Company Report – Rick Kreitzer

Mr. Kreitzer provided an overview of calls from 2021 that were made by the Bunker Hill Fire Company, the Fire Police and Quick Response Service.

Township Report – Kirk Artz

In December the road crew checked inlets and culverts, service equipment, fixed equipment, and plowed snow. There are plans to trim trees and perform building maintenance.

Stormwater Management – Brent Ramsey

Mr. Ramsey reviewed and is recommending approval of the stormwater application of 445 Mountville Drive. The MS4 stormwater application waiver for 2023 is in the planning stage.

Communications

Bunker Hill Fire Company 2021 Expenditure List

Voter Registration Meeting Dates for 2022

Chris Werner – SR 22 and N Lancaster Street crash information

Life Lion Ambulance – December 2021 Call Report

NLCA – November 23, 2021 Meeting Minutes

Lebanon Daily News – Proof of Publication of 2022 Meeting Dates

OLD BUSINESS

Mill Street Heights Swale Project – Brent Ramsey

90% of the plan has been completed for the swale planning. Discussion was held if a temporary easement will be required for access. Mr. Ramsey will be preparing the bid packet. He will be working with the cost estimators at Gannett Fleming to establish a more current project cost.

Woodcrest Heights Deed of Dedication - Tabled

On Lot Maintenance

Supervisor Patches authorized Atty. Gallo to take action on the 11 properties that have not pumped their septic systems. Seconded by Supervisor Bering. All voted in favor; motion carried.

Western Star Truck Order

Supervisor Patches moved to enter into a new purchase agreement for 47X Western Star. Seconded by Supervisor Bering. All voted in favor; motion carried.

Traffic Light Request – Pam and Ward Sigler and Jeff Werner

Discussion was held regarding the request for a traffic light at the intersection of SR 22 and N. Lancaster Street. Mr. Werner noted that another accident occurred before Christmas which did not result in injuries. Mr. Sigler inquired if the Township has pursued grant applications. It was agreed that the State should be the responsible party for installation and planning of lights on state roads but that currently is not the process.

Mill Street Park Walking Trail – addressed under Recreation Report

SR 72 and New Bunker Hill Street – Mark & Brianna Taylor
The Taylor's are requesting the Township pursue flashing lights and speed reduction along SR 72. The Township will be looking at costs and requesting a meeting with PennDot to discuss this project as well as the SR 22 and N. Lancaster Street projects.

NEW BUSINESS

Fire Police Resignation

George "Don" Murry has submitted a resignation from the Bunker Hill Fire Police. Supervisor Patches moved to reluctantly accept Mr. Murry's resignation from the Fire Police. Seconded by Supervisor Bering. All voted in favor; motion carried. A letter of appreciation will be sent to Mr. Murry on behalf of the Township.

City of Lebanon Water Authority – 3 Act 14 Letters

Three project letters were received regarding improvements proposed by the City of Lebanon Authority which are being reviewed by DEP.

Supervisor Patches moved to submit the Municipal Land Use Letters for each project. Seconded by Supervisor Bering. All voted in favor; motion carried.

Employee Handbook Revisions – Tabled

IMPC Appeals Board

Supervisor Patches moved to replace the previously appointed board with the Board of Supervisors. Seconded by Supervisor Kreitzer. All voted in favor; motion carried.

Park Maintenance Agreement

Tru Green provided a contract for 2022 in the amount of \$7,090.47 for park maintenance. Mr. Vernuccio agreed to the requested conditions that Tru Green provide 24 hours notice prior to service and they install flags after spraying.

Supervisor Kreitzer moved to accept the contract with the two additional terms noted on the contract and initialed. Seconded by Supervisor Bering. All voted in favor; motion carried.

Meyer Waiver Request – Kim and Shane Meyer

Mr. and Mrs. Meyer were requesting relief from the UCC requirements for an ADA bathroom, ADA parking area with ramp and light switches, outlets and exit signs. The Board of Supervisors is agreeable to waiving the UCC appeals board fees.

Resolution #2022-02 – 2022 Manager's Wage

Supervisor Patches moved to adopt Resolution #2022-02 adopting the Manager's Wage for 2022. Seconded by Supervisor Bering. All voted in favor; motion carried.

Attorney's Report – Nothing further to report

Engineer's Report – Nothing further to report.

With no further action or discussion the meeting adjourned at 8:41 p.m.

Respectfully Submitted,

Jennifer Harding