

Swatara Township  
Minutes  
September 14, 2023

Chairman Kreitzer called the meeting to order at 7:00 p.m.

Supervisors in attendance were William Bering, Jr., Richard Kreitzer and Dean Patches. Also in attendance were Attorney, Colleen Gallo; Engineer, Kevin Fox and ten (10) residents.

Public Comments

Rick Roberts – 5 Groy Avenue

Mr. Roberts reported that Mr. Sowers inspected his property the day before the meeting. He questioned when Mr. Sowers junk determination can be separated from daily deliveries to his home.

Jeff Waltermeyer – 25 Creek Lane

Mr. Waltermeyer wanted to bring attention to the plight of property owners that are dealing with right-of-way issues on private lanes. The Township confirmed that the Township has no jurisdiction in these matters. Mr. Waltermeyer is seeking direction. Atty. Gallo explained that the purpose of right-of-way's is to ensure there aren't land locked properties.

Code and Zoning will be addressed later in the meeting.

Meeting Minutes

Supervisor Patches moved to approve the August 10<sup>th</sup> Meeting Minutes and August 23<sup>rd</sup> Budget Workshop Minutes. Seconded by Supervisor Bering. All voted in favor; motion carried.

August 2023 Financial Reports

Supervisor Patches moved to approve the August 2023 Financial Report. Seconded by Supervisor Bering. All voted in favor; motion carried.

Bills Payable

Supervisor Patches moved to approve the bills payable list totaling \$269,806.52 from the Recreation Fund, M/R Sewer Fund, Liquid Fuels Fund and General Funds. Seconded by Supervisor Bering. All voted in favor; motion carried.

Planning Commission – Jennifer Harding

An advertised public presentation of the revised Comprehensive Plan was held during the meeting. The Planning Commission has recommended that the Board of Supervisors proceed with the adoption of the plan. A subdivision plan at 64 Stoner Road was accepted for review. The Planning Commission reviewed the regulations for the storing of recreational vehicles. They feel the ordinance is adequate as written and are opposed to the use of tarps.

Recreation Board Report

The Summer Fest was held on August 26<sup>th</sup>. The expenditures exceeded the budgeted amount.

Supervisor Patches moved to ratify the expenditure of \$6,988.00 for the Summer Fest, including employee wages. Seconded by Supervisor Bering. All voted in favor; motion carried.

Supervisor Patches moved to accept the resignation of Michael Smith from the Recreation Board. A letter of appreciation will be sent on behalf of the Township. Seconded by Supervisor Bering. All voted in favor; motion carried.

#### Zoning / Code Enforcement Report

5 Groy Avenue – a compliance inspection was conducted on September 13<sup>th</sup>. The property shows marked improvement. Mr. Sowers stressed that the intent is to not have items laying around. Supervisor Patches' concern is that the property will regress. Supervisor Bering feels that the property is compliant. Mr. Roberts stated that gates will be installed on the fence, this weekend. Once the compliance order is created, then it will stop the court ordered fines from accumulating further.

191 Moore Road – the property is improving.

40 Clover Lane – Mrs. Blauch

Mrs. Blauch confirmed that they have withdrawn their application for the permitting of the Park Model home. They are requesting a timeframe for the removal. Mr. Sowers stated that the home will need to be vacated, disconnected from the septic system and the electric service will need to be terminated.

Supervisor Patches moved to give a deadline of December 14<sup>th</sup> for the disconnection and removal of the Park Model home. Seconded by Supervisor Bering.

Mrs. Blauch then inquired about the court order for the submittal of the permits and stormwater documents. The deadline for the submittal is tomorrow, September 15<sup>th</sup>. The withdraw of the use of the Park Model home eliminates the need for permits. Stormwater is still required for the expansion of the accessory structure. The Blauch's engineer has not made a submittal as yet.

Supervisor Patches moved to extend the deadline for stormwater submittal until the next Township Meeting on October 12, 2023. Seconded by Supervisor Bering. All voted in favor; motion carried.

19 Birch Street – Compliant

163 Moore Road – Compliant

2277 Quarry Road – Dan Neuman

The property owner has made extensive progress. A few vehicles remain.

Supervisor Patches moved to grant an extension until the next Township Meeting on October 10, 2023. Seconded by Supervisor Bering. All voted in favor; motion carried.

2370 Quarry Road – the property owner has contacted the Township Office. Their deadline has not expired as yet. They have been trying to obtain a contractor for the removal of their accessory structure.

Supervisor Patches moved to grant an extension until the next Township Meeting on October 10, 2023. Seconded by Supervisor Bering. All voted in favor; motion carried.

2413 Quarry Road – reports of open burning persist. The Greater Lebanon Refuse Authority sent a letter to the resident. Cleona Borough Police will be contacted for additional enforcement.

#### Township Report – Jennifer Harding

In the past month, the Road Crew performed base repair, park maintenance, pipe replacement, mowed, participated in the Summer Festival, line painted roads and performed equipment repairs. Next month the boom mower rental will arrive, pipe replacement, mowing and base repair.

#### Stormwater Management – Kevin Fox

Four applications were reviewed. Three were exempt; one will require stormwater planning.

Monroe Avenue – has been inspected by road crew personnel. Changes are not required.

Walnut Street – Discussions are underway for a solution to the problem.

Mr. Fox has inspected 294, 280 and 276 Monroe Valley Drive. Stormwater facilities have not been installed on these lots. Mr. Fox will be contacting the contractor. E & S controls are not in place. The lack of E & S controls will be reported to the Conservation District.

#### Communications:

Cleona Borough Police Department – Monthly Report

Comcast notice that they have plans to submit an application to PA's Covid-19 ARPA Capital Projects Fund Broadband Infrastructure Program

Lebanon County Agricultural Land Preservation Board Budget Request

Life Lion Monthly Report

Northern Lebanon County Authority Minutes – July 25, 2023

Lebanon Daily News Proof of Publications – Comprehensive Plan Presentation & Budget Meeting

Pennsylvania Dept of Transportation Notice of 2024 LF Allocation - \$207,502.06

Auditor General – Notice of schedule of Foreign Fire Fund Release

Bethel Township Recreation Board Trunk or Treat – October 26<sup>th</sup>

#### **OLD BUSINESS**

Mill Street Heights Swale Project

There has been no response from the reminder letter sent by Atty. Gallo. Enforcement will proceed.

#### Comprehensive Plan

Supervisor Bering moved to advertise a Public Hearing for the Comprehensive Plan to be held at 6:45pm on October 12<sup>th</sup>, prior to the next Township Meeting.

Seconded by Supervisor Patches. All voted in favor; motion carried.

TCC Alternate Representative – Tabled

Bunker Hill Fire Company Equipment Planning – Nothing new to report on the Federal Grant. Two audits of the fire company were conducted. One had no comments. The Relief Grant Auditor is requesting the inventory be signed and dated on an annual basis.

Swatara Road Extension - Tabled

#### Woodcrest Heights

Mr. Fox has reached out to Woodcrest Heights Developers for a completion deadline. The Developer is questioning the status of their bond reduction request. Mr. Fox will again send an itemized list of outstanding items with a reminder that their NPDES permit is set to

expire in the spring. They will need to request an extension by December 5<sup>th</sup> if that is their intent.

#### Pine Ridge

Pine Ridge's Engineer is waiting to hear from the Lebanon County Conservation District.

#### Township Line Drive

A letter will be sent to Bethel Township to initiate a meeting to discuss the modifications needed to the Township Line Drive Agreement.

#### Greble Road Farm Concerns

The Township has contacted the Conservation District and the PA Fly Ombudsman. Their information was provided to Mr. Kleinfelter.

#### LSA Grant BHFC & Grant Resolution

The Fire Company will be providing a list of equipment to include in the grant application

#### LSA Grant Township & Grant Resolution

The Township is going to get purchase information for a mower tractor and boom mower with an anticipated price of \$200,000.

### **NEW BUSINESS**

Jeff Waltermeyer – ROW Inquiry – discussed during Public Comments

#### 2024 Pension MMO – Minimum Municipal Obligation

The MMO for 2024 was presented to the Board of Supervisors. The pension budget amount for 2024 is \$29,786.

#### Russell Standard Payment for Sunset Drive in Swatara Township

Supervisor Patched moved to pay Russell Standard for the Oil & Chip project with Bethel Township on Sunset Drive in the amount of \$9,107.26. Seconded by Supervisor Bering. All voted in favor; motion carried.

#### Generator Maintenance Software

Prices will be obtained for generator software

#### County Liquid Fuels Grant Amendment

Supervisor Patches moved to amend the County Liquid Fuels grant project for either the F550 truck bed or a pipe replacement project including stone. Seconded by Supervisor Bering. All voted in favor; motion carried.

#### 2023 Trick or Treat

Supervisor Kreitzer moved to adopt Trick or Treat on October 31<sup>st</sup> from 6-8pm or whatever rain date that will be set by Lebanon County. Seconded by Supervisor Bering. All voted in favor; motion carried.

#### Solicitor's Report – Atty. Gallo

The solicitor for the owners of the Larch Lane property reached out to Atty. Gallo to discuss what will be needed to annex the two lots so the Rockwood Sewer Area Agreement can be amended.

Engineer's Report – nothing further to report.

An Executive Session to discuss personnel matters will be held. No action will be required.

Supervisor Bering voted to adjourn the Township meeting at 8:21 p.m. Seconded by Supervisor Patches. All voted in favor; motion carried.

Respectfully Submitted,

Jennifer Harding